

This agenda is a draft subject to additions & deletions at the discretion of the Board of Supervisors.

## DeSoto County Board of Supervisors

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**Meeting Agenda**  
**January 20, 2026**  
**9:00 a.m.**

<b>A. Call to Order</b>	
<b>B. Invocation</b>	
<b>C. Pledge of Allegiance</b>	
<b>D. Approval of Agenda: Additions &amp; Deletions</b>	
<b>E. Citizens Remarks &amp; Presentations</b>	
<b>F. Scheduled Items</b>	
1. <b>2:00 p.m. – Public Hearing – Code Enforcement – MS Code 19-5-105 –</b> Order to Clean	Ray Laughter & Brynn McCarver
a. 9195 Byhalia Rd. – Parcel # 2 06 8 34 00 0 00010 01 Litter Ordinance Violation	
<b>G. Consent Agenda</b>	
1. Board Proceedings – <i>MS Code 19-3-67 &amp; 19-3-35</i> – Signature Requested	
2. Monthly Health Claims	
3. Road Department	
a. Monthly Safety Report	
b. Road Register Change – Odom Road	
4. Meal Log Affidavits - <i>MS Code 19-25-74</i>	

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<b>G. Consent Agenda Continued</b>	
5. Emergency Medical Services Monthly Report – December 2025	
6. Justice Court Monthly Report – December 2025	
7. Office of Finance and Accounting	
a. Monthly Revenues & Expenditures Report – December 2025 – <i>MS Code Sections: 19-11-23, 19-25-13 &amp; 27-1-9D</i>	
b. Quarterly Budget Allocations – Tax Assessor, Tax Collector & Sheriff – <i>MS Code Sections: 19-25-13 &amp; 27-1-9 (d)</i>	
c. Final Inventory Dispositions – EMS & Sheriff’s Office	
d. Authorized Credit Card Uses – <i>MS Code 19-3-68</i>	
e. Request for Transfer of Seized Funds Memo – Authorize Clerk to Write Check	
8. Make a Part of Board Minutes – State Quarterly Reports	
a. MCWI Grant – Starlanding Sewer – Signature Requested	
b. HB1353 Signal at Byhalia and Hwy 305	
c. SB2971 Getwell Road	
d. HB603 National Guard Armory Road	
9. Office of Procurement	
a. December 2025 – Procurement Card Statement	

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<b>G. Consent Agenda Continued</b>	
b. December 2025 – Travel Cards Statement	
c. Sheriff’s Office – Travel Cards Statement	
10. Contract Administration	
a. CVB – Final Agri-Education Center Contract	
b. Lease Renewal – VA Office	
c. Lease Renewal – Olive Branch Food Pantry	
11. Land Redemption Collections Report – <i>MS Code Sections: 27-45-3, 27-41-9, 25-7-21(3) &amp; 27-45-3</i>	
12. Make a Part of the Board Minutes – Agri-Education Center Inspection Affidavit – Fully Executed	
<b>H. 2026 Appointments by the Board of Supervisors</b>	
1. District 1 Appointments	
2. District 2 Appointments	
3. District 3 Appointments	
4. District 4 Appointments	
5. District 5 Appointments	
6. At Large & Miscellaneous Appointments	
7. Requisition Signers & Receivers	

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<b>I. Old Business</b>		
1. Project Updates		Tracy Huffman & Will Bush
a. Nail Road Extension – Stop Time Request		
b. TO 71 College & Bethel Road Intersection Design		
c. LPA Project Engineer Change Request		
d. FY 26-29 MPO TIP Project Activation Request		
2. Human Resources		
a. Application for Stop Loss Insurance – Signature Requested		
<b>J. New Business</b>		
1. Environmental Services		Ray Laughter
a. Solid Waste – Household Hazardous Waste Day – Proposed Date of May 02, 2026		
b. Code Enforcement – <i>MS Code 19-5-105</i> – Permission to Post		
1) 4490 Carolyn Dr. – Parcel # 3 08 9 30 01 0 00001 00 Litter Ordinance Violation		
2. Agri-Education Center		Michael Lee
a. Spencer Lee Donation – Farmtek Timer – Request Board of Supervisors to Accept		

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<b>J. New Business Continued</b>	
b. Event Updates	
c. Atmos Gas Bill Resolution	
3. Court Appointments	Andrea Pettigrew
a. Chancery – Appointment of Facilitator – Law Firm of James D. Franks	
b. Chancery – Primary Public Guardian ad Litem – Honorable Debra Pace Branam	
c. Circuit Court – Part-Time Public Defender	
4. Sheriff’s Office – Proposals to Hire a Cleaning Service	Raymond Flores
a. Sheriff’s Administration Office	
b. SID Office	
c. ICAC Office	
d. Visitation Area at the Adult Detention Center	
5. Office of Finance and Accounting	Aimee Claire Holder
a. Claims Docket – <i>MS Code 19-13-31</i>	

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<b>J. New Business Continued</b>	
b. Budget Amendments – <i>MS Code 19-11-19</i>	
c. Preliminary Inventory Disposition – Road Department	
6. Office of Procurement	Lynn Ford
a. Request to Increase Two Quote Limit on P-Card Purchases	
b. Facilities – Purchase Over \$25,000 – Boiler Replacement	
c. Sheriff’s Office – Purchase Over \$25,000 – Vehicle	
d. EMA – Purchase Over \$25,000 – Motorola for New Tower	
e. Notice to Proceed for Landers Bid 05-A-R – Signature Requested	
f. Bids Under Advisement – Recommendation to Award Bids	
1) Bid File # 26-510-003 – Purchase & Installation of Agri-Education Center Standby Generator	
g. Emergency Purchases	
1) Road Department – Myfis Jr. Services	
h. Permission to Seek Space Planning Services	
i. Repairs to Padded Cell at Jail	

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<b>J. New Business Continued</b>	
j. Documents for EOC Network Bid – Signature Requested	
7. Contract Administration	Lynn Ford
a. Sheriff’s Office – Interactive Data, LLC	
8. Human Resources	Mallory House
a. Request to Increase Random Drug Testing Pool	
b. Coverage Disclosure – March 1, 2026 – Signature Requested	
9. Road Department	Robert Jarman
a. 2026 Road Conditions Affidavits – Signatures Requested	
b. 2026 Official Road Register and Map	
10. Facilities – Desoto County Courthouse Renovations Change Order 1 – Signature Requested	Garrett Madero
11. Discussion on Archival Fees	Andrea Pettigrew & Misty Heffner
12. Committee Reports	
a. Fire/EMA Committee	Supervisors Gardner & Caldwell

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<b>J. New Business Continued</b>	
b. Agri-Education Committee	Supervisors Caldwell & Foster
c. Managers' Meeting	Andrea Pettigrew
13. Board Attorney – Request Permission to Review Lease Agreements	
<b>K. Planning 1:00 p.m.</b>	Bennie Hopkins & Ashley Hendricks
<b>1. <u>FINAL</u></b>	
<p><b>a. Pine Ridge 1st Revision to Lot 21 (SUB-008052-2025)</b> - Application is for final subdivision of 2 lots on 4.89 acres. Identified as parcel # 305305040 0002100, located on the east side of Louise Rd. and south of Byhalia Rd. in Section 5, Township 3, Range 5 and is zoned A. (District 1)  <b>Applicant: Maria Alvarado/Shea Skeen</b></p>	
<b>2. <u>MINOR LOT</u></b>	
<p><b>a. Wade Minor Lot (SUB-008048-2025)</b> – Application is for final subdivision approval of 2 lots on 4.00 acres out of 18.77 acres. Subject property is located on the south side of Fairview Road and east of I-269, identified as parcel # 205833000 0000710 in Section 33, Township 2, Range 5 and is zoned A. (District 1)  <b>Applicant: Tony Wade/ Bob Farley</b></p>	
<p><b>b. Saybrook 1st Revision and Flinn 1st Revision of Lot 1 (SUB-008050-2025)</b> – Application is for final subdivision approval of 4 lots on 22.46 acres. Subject property is located on the east side of Belmont Road and south of Savage Road, identified as parcel # 307931020 0000100, 307931020 0000101, 307931020 0000200, and 307931030 0000100 in Section 31, Township 3, Range 7 and is zoned A. (District 5)  <b>Applicant: Michael Klappholz</b></p>	

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<b>K. Planning Continued</b>	
<b>3. <u>CONSENT</u></b>	
<p><b>a. Jonathan Webb Minor Lot (SUB-008053-2026)</b> – Application is for final subdivision approval of 4 lots on 8.03 acres. Subject property is located on the east side of Douglas Rd. and north of Byhalia Rd., identified as parcel # 207834000 0002302 in Section 34, Township 2, Range 7 and is zoned A-R. (District 5) <b>Applicant: Jonathan Webb</b></p> <p><b>b. James W. Sturkie Minor Lot (SUB-008054-2026)</b> – Application is for final subdivision of 1 lot on 2.00 acres out of 26.88 acres. Subject property is located on the south side of Stateline Rd. and east of Hwy 61, identified as parcel # 109623000 0000200 in Section 23, Township 1, Range 9 and is zoned A-R. (District 3) <b>Applicant: Everette West</b></p>	
<b>4. <u>OTHER</u></b>	
<p><b>a. Wilson Estate Vacate Plat</b></p> <p><b>b. Refund Request – Canter Power Systems</b></p> <p><b>c. Refund Request - Choates</b></p>	
<b>L. Executive Session</b>	