

This agenda is a draft subject to additions & deletions at the discretion of the Board of Supervisors.

DeSoto County Board of Supervisors

Meeting Agenda
March 16, 2026
9:00 a.m.

A. Call to Order	
B. Invocation	
C. Pledge of Allegiance	
D. Approval of Agenda: Additions & Deletions	
E. Citizens Remarks & Presentations	
1. Capt. Johnathon Bigham Resolution of Respect	
2. Business Investment Incentives – Teleflex LLC – First Resolution	Cynthia Short
a. Teleflex LLC – 11245 N. Distribution Cove, Olive Branch 5-year Personal Property (Expansion) \$2,012,256.00 Effective (01/01/2026 – 12/31/2030)	
F. Consent Agenda	
1. Board Proceedings – <i>MS Code 19-3-67 & 19-3-35</i> – Signature Requested	
2. Monthly Health Claims	
3. Road Department	
a. Monthly Safety Report	
4. Meal Log Affidavits - <i>MS Code 19-25-74</i>	
5. Emergency Medical Services Monthly Report – February 2026	
6. Justice Court Monthly Report – February 2026	

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F. Consent Agenda Continued	
7. Office of Finance and Accounting	
a. Monthly Revenues & Expenditures Report – February 2026 – <i>MS Code Sections: 19-11-23, 19-25-13 & 27-1-9D</i>	
b. Final Inventory Dispositions – Circuit Clerk, Information Technology, Sheriff’s Office and Road Department	
c. Authorized Credit Card Uses – <i>MS Code 19-3-68</i>	
d. Agri-Education Center Waterline Contract Amendment Certification – Signature Requested and Make a Part of the Board Minutes	
8. Office of Procurement	
a. February 2026 – Procurement Card Statement	
b. February 2026 – Travel Cards Statement	
c. Sheriff’s Office – Travel Cards Statement	
d. Request to Approve Specs and Authorize to Advertise	
1) Bid File # 26-151-003 – Variable Frequency Drive for Chiller	
2) Bid File # 26-300-013 – Term Bid for Gasoline and Diesel	
e. Add Requisition Clerk for all Finance Budget Lines – Jennifer Gardea	

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F. Consent Agenda Continued		
9.	Business Investment Incentives	
	a. Free Port Warehouse Exemption – Patterson Pump Company	
	b. Corrected Resolutions for GXO	
10.	Uniform Reimbursement	
11.	Resolution for DeSoto County Stormwater Week 2026 – Signatures Requested	
12.	Records Retention Disposal – Request Authority to Dispose of Documents per MDAH Guidelines	
13.	Parks & Greenways – Request Approval to Accept Tree Donation from Keep Mississippi Beautiful	
14.	Enter Into the Formal Record and Make a Part of the Board Minutes	
	a. Stateline Road Agreement – DeSoto County and Olive Branch – Fully Executed	
	b. Sheriff’s Office – Pressure Management Resources	
G. Old Business		
1.	Project Updates	Tracy Huffman & Will Bush
	a. Starlanding Road Widening Segment Two – Supplemental Agreement # 1	
	b. Hwy 305 Traffic Signal House Bill Funds Reallocation	w/ Supervisor Caldwell
2.	241 Sterlin Lane – Ruts in Yard	Robert Jarman

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H. New Business	
1. Grant Administration	Hannah Owenga
a. Request Board Approval to Close & Board President to Sign FY23 Edward Byrne Memorial Justice Assistance Grant Program (15PBJA-23-GG-03571-JAGX)	
b. Mississippi Outdoor Stewardship Trust Fund Update – Modification Approved	
c. Grant Software Research	w/ Lynn Ford
2. Office of Finance and Accounting	Aimee Claire Holder
a. Claims Docket – <i>MS Code 19-13-31</i>	
b. Budget Amendments – <i>MS Code 19-11-19</i>	
c. Preliminary Inventory Dispositions – Circuit Court Reporters & Sheriff’s Office	
3. Environmental Services	Ray Laughter & Brynn McCarver
a. Code Enforcement – <i>MS Code 19-5-105</i> – Permission to Post	
1. 1770 Red Banks Rd. N. – Parcel # 2 05 9 29 00 0 00005 02 Litter Ordinance Violation	
b. Code Enforcement – <i>MS Code 19-5-105</i> – Discussion	
1. 8164 Steven Henry Rd. – Parcel # 3 06 8 28 01 0 00016 00 Possible Litter Ordinance Violation	

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H. New Business Continued	
4. Office of Procurement	Lynn Ford
a. Facilities – Purchase Over \$25,000 – Olive Branch Library Floor	
b. Approval for Additional Fencing Needed at Johnson Creek Greenway	
c. Request to Acknowledge March as Procurement Month & Sign Proclamation	
5. Contract Administration	Lynn Ford
a. Sheriff’s Office – Direct Shred	
b. Facilities Management – Quarles Fire Protection	
c. Facilities Management – Brandon Technologies LLC	
6. Human Resources	Mallory House
a. Cafeteria Agreement – Signature Requested	
b. Facilities – Job Descriptions	
1) Administrative Assistant	
2) Office Manager	

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H. New Business Continued	
7. Facilities	Garrett Madero
a. Crisis Center Update & Change Orders – Signature Requested	w/ Andrew Adams
b. Agri-Education Center – Haltom Engineering LLC Contract – Signature Requested	w/ Adam Emerson
c. Courthouse Update & Possible Change Orders	Garrett Madero
8. Committee Reports	
a. Benefits Committee	Supervisors Foster & Medlin
b. Agri-Education Committee	Supervisors Caldwell & Foster
1) Lighting	
2) Drainage	
3) Approve Special Request – Lake Cormorant High School Band & Master Gardeners	
9. Resolution for Crime Stoppers – Signatures Requested	Adam Emerson
10. Resolution for Jail Fees	Supervisor Caldwell
11. Horn Lake Library in Conjunction with First Regional – Horn Lake Community Garden	Supervisor Caldwell
12. FY27 Budget Workshop Discussion	Andrea Pettigrew

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<p>I. Planning 1:00 p.m.</p>	<p>Bennie Hopkins & Ashley Hendricks</p>
<p>1. <u>FINAL</u></p>	
<p>a. The Gardens of Hernando, Ph 1 (Bluemont) (SUB-8051-2025) – Application is for final subdivision of 30 lots and 3 COS on 11.87 acres. Identified as parcel # 3075210000001300, located on the east side of Jaybird Road, south of Holly Springs in Section 21, Township 3, Range 7 and is zoned AR (District 5) Applicant: Bluemont Communities - Harold Krag/H Squared Engineering – John Heard</p>	
<p>2. <u>CONSENT</u></p>	
<p>a. Butler 3 Lot Minor Lot (SUB-008059-2026) – Application is for final subdivision approval of 3 lots on 13.70 acres. Subject property is located on the west side of Crawford Rd. and south of Fogg Rd., identified as Parcel # 3089310000002208, 3089310000002201, and 3089310000002300 in Section 31, Township 3, Range 8 and is zoned A. (District 5) Applicant: Iris Butler/Everette West</p>	
<p>b. Graham Minor Lot 1st Revision of Lots 3 & 4 (SUB-008062-2026) – Application is for final subdivision approval of 2 lots on 22.00 acres. Subject property is located on the west side of Hwy 305 and south of Byhalia Rd., identified as Parcel # 306204050 0000100, 306204050 0000200, 306204050 0000300, and 306204050 0000400 in Section 4, Township 3, Range 6 and is zoned A. (District 5) Applicant: Brad Graham</p>	
<p>3. <u>OTHER</u></p>	
<p>a. Little Hardship – Request for an RV</p> <p>b. Legal Authorization – 1965 Ranch Rd.</p>	
<p>4. Entergy Solar Farm Erosion Control Agreement – Signature Requested</p>	<p>w/ Coby Ayers</p>

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J. 2:00 p.m. Public Hearing – Code Enforcement – MS Code 19-5-105 – Order to Clean	Ray Laughter & Brynn McCarver
1) 8114 Soaring Oaks Dr. – Parcel # 1 09 8 27 06 0 00194 00 Litter Ordinance Violation	
K. Executive Session	