

**DESOTO COUNTY BOARD OF SUPERVISORS**  
**BOARD MEETING MINUTES**  
**DISTRICT ONE SUPERVISOR JESSIE MEDLIN, Presiding**  
**January 20, 2026**

**A. CALL TO ORDER**

The January 20, 2026 meeting of the DeSoto County Board of Supervisors was called to order by Supervisor Jessie Medlin, Board President.

Chief Justin Smith opened the DeSoto County Board of Supervisors meeting in a regular session to hear all business before the Board of Supervisors. The following officials were present:

Supervisor Jessie Medlin	District 1
Supervisor Mark Gardner	District 2
Supervisor Ray Denison	District 3
Supervisor Lee Caldwell	District 4 – BY PHONE
Supervisor Robert Foster	District 5
Chief Deputy Justin Smith	Sheriff's Office
Andrea Pettigrew	County Administrator
Adam Emerson	Board Attorney
Misty Heffner	Chancery Clerk

**B. INVOCATION**

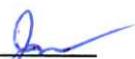
Supervisor Mark Gardner offered the invocation.

**C. PLEDGE OF ALLEGIANCE**

**D. APPROVAL OF AGENDA: ADDITIONS & DELETIONS**

Supervisor Medlin asked if there was anyone who wished to add or delete items to the Agenda.

- 1. County Administrator Andrea Pettigrew requested to add the following:**
  - a. Project Updates – Agri-Education Center Multi-Use Trail Segment 3 (Old, I.1.e.)
  - b. Administrative Office Vestibule Inspection (Old, I.3.)
  - c. Office of Finance and Accounting – Fiscal Year 2025 Audit Engagement Letter – Board President and Chancery Clerk to sign (New, J.5.d.)
  - d. Committee Reports – Agri-Education Committee – Bridge (New, J.12.b.)
  - e. Request to Travel – Adobe Government Innovation Forum – February 5<sup>th</sup> (New, J.14.)
  - f. Executive Session – Discussion regarding course of action concerning security plans (Executive, L.2.b.)
- 2. County Administrator Andrea Pettigrew requested to delete the following:**
  - a. Committee Reports – Fire/EMA Committee (New, J.12.a)
  - b. Sheriff's Office – Proposals to Hire a Cleaning Service (New, J.4.a-d.)
- 3. Board Attorney Adam Emerson requested to add the following:**
  - a. Property Acquisition – ROW lots Getwell/Pleasant Hill to Lester (Executive, L.3.d.)
  - b. McGee Property – Authority for Board President to sign closing documents (Executive, L.3.e)
- 4. Environmental Services Director Ray Laughter requested to add the following:**
  - a. Late Bill for Murphy and Sons, Inc. – Johnson Creek Greenway Phase II

  
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Supervisor Ray Denison made the motion and Supervisor Robert Foster seconded the motion to pay the late bill from Murphy and Sons, Inc. for \$92,447.44, as presented by Environmental Services Director Ray Laughter.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Robert Foster, Fifth District	<u>YES</u>

See Exhibit D.4.a.

**5. Road Manager Robert Jarman requested to add the following:**

Road Department – Late Bill \$900.99 – Ten Penni – Sawmill

Supervisor Jessie Medlin made the motion and Supervisor Mark Gardner seconded the motion to pay the late bill from Ten Penni for \$900.99, as presented by Road Manager Robert Jarman.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Robert Foster, Fifth District	<u>YES</u>

See Exhibit D.5.

**6. Facilities Director Garrett Madero requested to add the following:**

- a. Budget Amendment & Signature – Safe Room Undercut (New, J.5.b.1.)

Supervisor Robert Foster made the motion and Supervisor Mark Gardner seconded the motion to approve the Agenda with the additions, deletions and corrections as set forth above.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Robert Foster, Fifth District	<u>YES</u>

**E. CITIZENS REMARKS & PRESENTATIONS**

Supervisor Medlin asked if there was anyone present to speak on a topic not on the agenda. No one came forward.

**F. SCHEDULED ITEMS**

**1. 2:00 p.m. – Public Hearing – Code Enforcement – MS Code 19-5-105 – Order to Clean**

- a. 9195 Byhalia Rd. – Parcel # 2 06 8 34 00 0 00010 01 – Litter Ordinance Violation

Supervisor Jessie Medlin made the motion and Supervisor Ray Denison seconded the motion to open the public hearing for 9195 Byhalia Road.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>

  
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Supervisor Lee Caldwell, Fourth District  
 Supervisor Robert Foster, Fifth District

YES  
YES

Environmental Services Director Ray Laughter stated that the property owners have done a good job at cleaning up their property and multiple vehicles have been removed. He recommended the Board dismiss this case as this homeowner is in compliance now.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to close the case of 9195 Byhalia Road for Litter Ordinance Violation, finding the homeowner in compliance.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Robert Foster, Fifth District	<u>YES</u>

Supervisor Mark Gardner made the motion and Supervisor Ray Denison seconded the motion to close the public hearing for 9195 Byhalia Road.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Robert Foster, Fifth District	<u>YES</u>

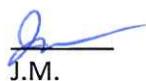
See Exhibit F.1.a.

**G. CONSENT AGENDA**

1. Board Proceedings – MS Code 19-3-67 & 19-3-35 – Signature Requested
2. Monthly Health Claims

Funding Request	Date Paid	Amount	Claim Type
12/1/2025	12/1/2025	\$120,634.50	MedBen Admin Fees
12/1/2025	12/1/2025	\$8,527.81	Cigna Dental Admin and Vision Premiums
12/1/2025	12/8/2025	\$3,274.14	RxNGo Claims
12/2/2025	12/2/2025	\$84,315.91	MedBen Medical & Rx Claims
11/29/2025	12/2/2025	\$7,733.91	Cigna Dental Claims
12/9/2025	12/9/2025	\$211,994.30	MedBen Medical & Rx Claims
12/6/2025	12/9/2025	\$8,513.76	Cigna Dental Claims
12/16/2025	12/16/2025	\$137,460.14	MedBen Medical & Rx Claims
12/15/2025	12/16/2025	\$3,350.83	RxNGo Claims
12/13/2025	12/16/2025	\$3,320.95	Cigna Dental Claims
12/23/2025	12/23/2025	\$131,606.49	MedBen Medical & Rx Claims
12/20/2025	12/23/2025	\$16,647.46	Cigna Dental Claims
12/30/2025	12/30/2025	\$81,926.47	MedBen Medical & Rx Claims
12/27/2025	12/30/2025	\$12,636.70	Cigna Dental Claims

Total Admin Fees, Vision Premium	\$129,162.31
Total for RxnGo	\$6,624.97
Total Medical/Dental Claims	\$696,156.09
Total Cost	\$831,943.37

  
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3. Road Department

a. Monthly Safety Report

b. Road Register Change – Odom Road

4. Meal Log Affidavits – MS Code 19-25-74

5. Emergency Medical Services Monthly Report – December 2025

December 2025

Number of Transports: 172  
Amount billed: \$ 278,333.67  
Amount collected: \$ 74,831.35  
Un-collectable amount: \$ 94,904.30

	ACI	Lewisburg	Eudora	Walls
Dispatched Calls:	43	74	37	77
Refusals:	9	9	2	14
Transported:	29	57	30	56
Other:	5	8	5	7

6. Justice Court Monthly Report – December 2025

## December 2025

Criminal Cases Filed	386
Civil Cases Filed	1,564
Traffic Tickets Filed	1,177
Total Cases Filed	3,127
State Assessments	\$95,401.00
County General Fund	\$228,586.16
DPS	\$3,600.00
Total Collections	\$327,587.16

7. Office of Finance and Accounting

a. Monthly Revenues & Expenditures Report – December 2025 –  
MS Code Sections: 19-11-23, 19-25-13 & 27-1-9D

b. Quarterly Budget Allocations – Tax Assessor, Tax Collector & Sheriff – MS Code  
Sections: 19-25-13 & 27-1-9 (d)

c. Final Inventory Dispositions – EMS & Sheriff’s Office

  
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FINAL Disposition: Asset										
Fiscal Year: 2025	DEPT NAME: Emergency Medical Services									DEPT #: 240
ASSET #	DESCRIPTION	SERIAL #	ISSUE/REASON FOR DISPOSAL	T A C Q	C O S T	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED OF BY	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL
54043	2024 FORD TY PEG E350 MEDIX AMBULANCE	1FDWE3FNoRDD35078	Transfer to City of Hernando	2024	189,040.00	EMS Office	12/15/25	D.Ricks	Hernando City	
<i>Daryl Ricks</i> Department Representative Daryl Ricks Print Name  <i>Daryl Ricks</i> Department Representative Daryl Ricks Print Name			Tuesday, December 2, 2025 Date of Preliminary Submission  Tuesday, January 13, 2026 Date of Final Submission Inventory Control Clerk	<b>Inventory Clerk Information</b> Preliminary Present to BOS <b>Monday, December 15, 2025</b> Final Present to BOS <b>Tuesday, January 20, 2026</b> Date Inventory Disposed in Munis Date BOS Final Minutes Attached		<b>See Inter-Local Agreement - Sell to City of Hernando</b>				

FINAL Disposition: Assets										
Fiscal Year: 2026	DEPT NAME: Sheriff									DEPT #: 200
ASSET #	DESCRIPTION	SERIAL #	ISSUE/REASON FOR DISPOSAL	T A C Q	C O S T	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED OF BY	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL
50648	2020 Harley Davidson	1HD1FHP14MB611559	Trading towards new purchase	2021	\$ 15,466.00	MOTORS	10/20/2025	S.Raines	Dealership	
50649	2020 Harley Davidson	1HD1FHP12MB611852	Trading towards new purchase	2021	\$ 15,466.00	MOTORS	10/20/2025	S.Raines	Dealership	
<i>Stephen Raines</i> Department Director Lt. Stephen Raines Print Name  <i>Stephen Raines</i> Department Director Lt. Stephen Raines Print Name			Tuesday, October 14, 2025 Date of Preliminary Submission  Tuesday, January 14, 2026 Date of Final Submission Inventory Control Clerk	<b>Inventory Clerk Information</b> Preliminary Present to BOS <b>Monday, October 20, 2025</b> Final Present to BOS <b>Tuesday, January 20, 2026</b> Date Inventory Disposed in Munis Date BOS Final Minutes Attached						

- d. Authorized Credit Card Uses – MS Code 19-3-68
- e. Request for Transfer of Seized Funds Memo – Authorize Clerk to Write Check
- 8. Make a Part of Board Minutes – State Quarterly Reports
  - a. MCWI Grant – Starlanding Sewer – Signature Requested
  - b. HB1353 Signal at Byhalia and Hwy 305
  - c. SB2971 Getwell Road
  - d. HB603 National Guard Armory Road
- 9. Office of Procurement
  - a. December 2025 – Procurement Card Statement
  - b. December 2025 – Travel Cards Statement
  - c. Sheriff’s Office – Travel Cards Statement
- 10. Contract Administration
  - a. CVB – Final Agri-Education Center Contract
  - b. Lease Renewal – VA Office
  - c. Lease Renewal – Olive Branch Food Pantry
- 11. Land Redemption Collections Report – MS Code Sections: 27-45-3, 27-41-9, 25-7-21(3) & 27-45-3
- 12. Make a Part of the Board Minutes – Agri-Education Center Inspection Affidavit – Fully Executed

Supervisor Mark Gardner asked Road Manager Robert Jarman about the road register change. Mr. Jarman stated that as roads are built, sections are added, and he stated that was a section that

  
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was missed when Hernando was annexed. He stated the County is taking it off the register.

Supervisor Medlin asked if funds are running low on insurance. Mrs. House stated it changed, but is back up and in good shape. Supervisor Medlin confirmed by asking if there was money in the budget if needed, and Mrs. House stated yes, there are funds available in the budget if needed.

Supervisor Mark Gardner made the motion and Supervisor Jessie Medlin seconded the motion to approve the actions and matters on the Consent Agenda as presented.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Robert Foster, Fifth District	<u>YES</u>

**See Exhibit G.**

**H. 2026 APPOINTMENTS BY THE BOARD OF SUPERVISORS**

There was discussion about doing away with some of the appointments to boards that are not meeting or functioning as originally intended.

Supervisor Robert Foster made the motion and Supervisor Ray Denison seconded the motion to dissolve the Handicap Grievance Committee.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Robert Foster, Fifth District	<u>YES</u>

Supervisor Robert Foster made the motion and Supervisor Lee Caldwell seconded the motion to dissolve the Library Advisory Boards for individual libraries.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Robert Foster, Fifth District	<u>YES</u>

Supervisor Robert Foster made the motion and Supervisor Lee Caldwell seconded the motion to dissolve the Massage Parlor Commission if not statutory.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Robert Foster, Fifth District	<u>YES</u>

Supervisor Robert Foster made the motion and Supervisor Jessie Medlin seconded the motion to dissolve the License Commission if not statutory finding that contractors now have to be certified and registered through the State Board of Contractors.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Robert Foster, Fifth District	<u>YES</u>

Supervisor Robert Foster made the motion and Supervisor Ray Denison seconded the motion to authorize the Board Attorney to research which boards or commissions are not statutory and can be dissolved.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Robert Foster, Fifth District	<u>YES</u>

**1. District 1 Appointments**

Supervisor Jessie Medlin made the motion and Supervisor Mark Gardner seconded the motion to approve the following appointments for the First District:

- Board of Adjustment – Mike Duncan
- Keep DeSoto County Beautiful – Lisa Britt
- Ozone Action Commission – Renee Hardaway
- Planning Commission – Len Lawhon
- Planning Commission – Julius Cowan, Jr.
- Planning Commission – Floyd Fiveash

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Robert Foster, Fifth District	<u>YES</u>

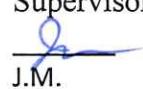
**2. District 2 Appointments**

Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to approve the following appointments for the Second District:

- Board of Adjustment – Cham Babb
- Keep DeSoto County Beautiful – Jason Gambone
- Planning Commission – Scott Ferguson
- Planning Commission – Kim Terrell
- Planning Commission – Amy Lovorn
- Port Commission – Jim Brown

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>

  
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Supervisor Robert Foster, Fifth District YES

**3. District 3 Appointments**

Supervisor Ray Denison made the motion and Supervisor Mark Gardner seconded the motion to approve the following appointments for the Third District:

- Board of Adjustment – Mike Hancock
- Fire Protection District Walls – Chris Bryant
- Fire Protection District Walls – Jesse D. James III
- Keep DeSoto County Beautiful – Patti Denison
- Planning Commission – Nelson Bridgforth
- Planning Commission – Ron McCluskey
- Port Commission – Robert Sayle
- Region II Housing Authority – Donzella Rice

Supervisor Jessie Medlin, First District YES  
Supervisor Mark Gardner, Second District YES  
Supervisor Ray Denison, Third District YES  
Supervisor Lee Caldwell, Fourth District YES  
Supervisor Robert Foster, Fifth District YES

**4. District 4 Appointments**

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to approve the following appointments for the Fourth District:

- Keep DeSoto County Beautiful – Shirley Harris
- Ozone Action Committee – Bonnie Reed
- Planning Commission – Selena Baker
- Planning Commission – Jeff Hobson
- Planning Commission – Jeannie Shannon
- Fire Protection District Nesbit – Dean Miller
- Fire Protection District Nesbit – Tommy Collins
- Fire Protection District Eudora – Karen Kroush
- Fire Protection District Eudora – Richard Coe

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District YES  
Supervisor Mark Gardner, Second District YES  
Supervisor Ray Denison, Third District YES  
Supervisor Lee Caldwell, Fourth District YES  
Supervisor Robert Foster, Fifth District YES

**5. District 5 Appointments**

Supervisor Robert Foster made the motion and Supervisor Mark Gardner seconded the motion to approve the following appointments for the Fifth District:

- Board of Adjustment – Ben Boren
- Horn Lake Creek Interceptor Sewer District – Jamey Jones
- Keep DeSoto County Beautiful – Carla Jessick
- Planning Commission – Seth Steadham
- Planning Commission – Scott Griffith
- Planning Commission – Robert Carter
- Fire Protection District Love – Jim Dunn
- Fire Protection District Love – Richie Scott
- Fire Protection District Lewisburg – Ricky Broadway
- Fire Protection District Lewisburg – Barry Caldwell

The motion passed by a vote as follows:

  
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Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Robert Foster, Fifth District	<u>YES</u>

**6. At Large & Miscellaneous Appointments**

Supervisor Mark Gardner made the motion and Supervisor Jessie Medlin seconded the motion to approve the At Large & Miscellaneous Appointments as follows:

- Business Investment Incentive Committee – Jim Flanagan  
Andrea Pettigrew, Lynn Ford  
Supervisor Caldwell, Supervisor Foster
- Coldwater River Watershed Council – Robert Abbay, IV
- Delta Heritage Council – Kim Terrell
- DeSoto County Deputy Medical Examiner Investigator – Steven Whitten, Wayne Terry
- DeSoto County Regional Utility Authority – Pete (Layton) Scott
- E-911 Commission – Chris Olson, Shawn Witt
- E-911 County Dispatch – Chris Olson
- Employee Grievance Committee – Andy Alberson, Angie Tapley, Josh Harper  
Alternates: Ashley Hendricks, Candie Hubbard
- I-269 Coalition – Supervisor Lee Caldwell
- Justice Court Deputy Clerks – As Listed in Exhibit H
- Mid State Opportunity Board of Directors – Supervisor Lee Caldwell
- MPO (Memphis Metro Planning Organization) – Supervisor Lee Caldwell
- North Central MS Resource Conservation & Development – Todd Williams
- North Delta PDD – Andrea Pettigrew  
Charlie Reese  
Lorine Cady  
Supervisor Lee Caldwell
- Northwest Mississippi Community College Trustee – Sturgis Monteith
- Port Commission – Post 1 – Roger Thornton  
Post 2 – Bill Shepard
- Planning Commission Attorney – Bridgforth, Buntin & Emerson
- Sheriff’s Office – Employees serving as Justice Court Clerks – As listed in Exhibit H
- Three Rivers District Workforce Investment Board – Supervisor Lee Caldwell  
Jim Flanagan
- Yazoo-MS Delta Joint Water Management District – Robert Abbay, IV
- Agencies Partially Funded – Extension Service Employees as listed in Exhibit H

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Robert Foster, Fifth District	<u>YES</u>

**7. Requisition Signers & Receivers**

Supervisor Jessie Medlin made the motion and Supervisor Ray Denison seconded the motion to appoint the list of Requisition Signers & Receivers as listed in Exhibit H.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Robert Foster, Fifth District	<u>YES</u>

See Exhibit H.

**I. OLD BUSINESS**

**1. Project Updates**

**a. Nail Road Extension – Stop Time Request**

Waggoner Engineering Will Bush stated that Acuff Enterprises, Inc. has requested the contract time be stopped due to the remaining pay item work not being able to be installed now due to weather. He stated that as of December 18, 2025, all the base course of asphalt was installed. He stated the contractor did state they will continue to monitor and maintain all erosion control items. He further stated the contractor anticipates starting back the asphalt on the project the week of March 2, 2026, weather permitting.

Supervisor Jessie Medlin made a motion and Supervisor Lee Caldwell seconded the motion to approve the Nail Road Extension Stop Time Request and authorize the Board President to sign the Stop Time Request.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Robert Foster, Fifth District	<u>YES</u>

See Exhibit I.1.a.

**b. Task Order 71 College & Bethel Road Intersection Design**

Supervisor Jessie Medlin made a motion and Supervisor Ray Denison seconded the motion that the County will take the lead on the intersection design, and approve Task Order 71 for College and Bethel Road intersection improvements design, consisting of a signalized intersection with roughly 900 linear feet of widening along Bethel Road, authorize the Board President signature on the Task Order 71 for the design of the College and Bethel Road intersection improvements, and approve Board Attorney to work on the right of way acquisitions.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Robert Foster, Fifth District	<u>YES</u>

See Exhibit I.1.b.

**c. LPA Project Engineer Change Request**

Mr. Bush stated the three letter attachments for three active LPA projects outline a couple revisions in the CE&I contracts for these projects is to change the personnel name only; it will not change the contract amount or the scope of the revision. He stated that MDOT requires a

  
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signed letter agreement with personnel changes made to an LPA CE&I contract. The contract changes will occur on the following projects:

1. Agri-Education Multi-Use Trail Segment Three
2. Starlanding Road Widening Segment Two
3. Commerce Street Extension

Supervisor Jessie Medlin made a motion and Supervisor Lee Caldwell seconded the motion to approve the LPA Project Personnel Revision change request for all three projects: Agri-Education Multi-Use Trail Segment Three, Starlanding Road Widening Segment Two and Commerce Street Extension and authorize the Board President to sign all attached letter agreements for the personnel change on the three projects outlined.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Robert Foster, Fifth District	<u>YES</u>

**See Exhibit I.1.c.**

**d. FY 26-29 MPO TIP Project Activation Request**

Planning Director Bennie Hopkins stated the County has been approved to add three new projects under the Memphis MPO FY 2026-2029 Transportation Improvement Program (TIP). Three new projects that need to be activated with MDOT include:

- 1) Getwell Road Widening Corridor (Lester to Starlanding Road)
- 2) Getwell Road Widening Corridor (I-269 to Pleasant Hill Road)
- 3) Pleasant Hill Road at McIngvale/Swinnea Road Intersection Improvements

Supervisor Jessie Medlin made a motion and Supervisor Lee Caldwell seconded the motion to approve the FY 26-29 MPO TIP Project Activation Request, enter into a Memorandum of Agreement with the Mississippi Department of Transportation Commission on the three projects listed, approve all MDOT Project Activation documents and authorize the Board President to sign all documents as necessary.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Robert Foster, Fifth District	<u>YES</u>

**See Exhibit I.1.d.**

**e. Agri-Education Center Multi-Use Trail Segment Three**

Mr. Bush stated the Columbus Fence Company – Split Rail Fence is a subcontract for the Agri-Education Center Multi-Use Trail Segment Three project. He requested Board approval and

  
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authorization of the Board President signature on the subcontract.

Supervisor Lee Caldwell made a motion and Supervisor Jessie Medlin seconded the motion to approve the subcontract with Columbus Fence Company for the Agri-Education Center Multi-Use Trail Segment Three project, and authorize the Board President to sign.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Robert Foster, Fifth District	<u>YES</u>

See Exhibit I.1.e.

**2. Human Resources**

**a. Application for Stop Loss Insurance – Signature Requested**

Human Resources Director Mallory House stated that the proposal for the Application for Stop Loss Insurance was approved at last Board meeting, and this was the actual application that needed completed and signed.

Supervisor Mark Gardner made a motion and Supervisor Robert Foster seconded the motion to approve the Application for Stop Loss Insurance, and authorize the Board President to sign.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Robert Foster, Fifth District	<u>YES</u>

See Exhibit I.2.a.

**3. Administrative Office Vestibule Inspection**

Andrew Adams stated the contractor has a few punch list items to complete, and the final walk through is ready for the Administrative Office Vestibule Inspection. Supervisor Lee Caldwell and Supervisor Ray Denison stated they both will be in the administration building this week to get this completed.

**J. NEW BUSINESS**

**1. Environmental Services**

**a. Solid Waste – Household Hazardous Waste Day – Proposed Date of May 02, 2026**

Environmental Services Solid Waste Director Ray Laughter stated he has confirmed with Landers Center and this date works for them. He requested the Board approve the date of May 2, 2026.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to approve the date for DeSoto County’s Household Hazardous Waste Day to occur at the Landers Center on May 2, 2026.

The motion passed by a vote as follows:

  
J.M.

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Robert Foster, Fifth District	<u>YES</u>

See Exhibit J.1.a.

**b. Code Enforcement – MS Code 19-5-105 – Permission to Post**

**1. 4490 Carolyn Dr. – Parcel # 3 08 9 30 01 0 00001 00 – Litter Ordinance Violation**

Environmental Services Director Ray Laughter stated that the property owners have done a good job at cleaning up their property and getting everything off the right of way and hauled off. He recommended the Board dismiss this case as this homeowner is in compliance.

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to close the case of 4490 Carolyn Drive for Litter Ordinance Violation, finding the homeowner in compliance.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Robert Foster, Fifth District	<u>YES</u>

See Exhibit J.1.b.1.

**2. Agri-Education Center**

**a. Spencer Lee Jr. Donation – Farmtek Timer – Request Board of Supervisors Accept**

Agri-Education Center Director Michael Lee stated Spencer Lee Jr. donated the Farmtek Timer and he requested the Board accept the donation of the timer for events at the Agri-Education Center.

Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to accept the donation of the Farmtek timer from Mr. Spencer Lee Jr., with a letter of appreciation to be sent to Mr. Lee on behalf of the Board of Supervisors.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Robert Foster, Fifth District	<u>YES</u>

**b. Event Updates**

Agri-Education Center Director Michael Lee provided updates on upcoming events at the Ag Center. Events Coordinator Niki Schoggen answered questions from the Board of events in the past and to come. Discussion around the arena dirt, concessions and ticket sales, clean-up plans and cost, future events and planning, EMS availability at events, parking and lighting around the arena took place among the Board and Agri-Education Center team.

Supervisor Robert Foster requested that all event applications have a listed purpose, so that the Board and Agri-Education team know clearly what spaces are reserved for each event.

Board Attorney Adam Emerson stated that all events and requests for use of the Agri-Ed Center through the County need approval by the Board, and any events with sales should be managed

  
J.M.

through the CVB.

Supervisor Mark Gardner requested an updated P&L report from the Agri-Ed team. Ms. Schoggen committed to getting that to him.

Supervisor Ray Denison stated the P&L reports also need to factor in the cost of utilities and expenditures going out for these events.

Supervisor Caldwell and Mr. Emerson clarified which events and rentals will require contracts or agreements to be reviewed by the Board and both agreed there is a clear distinction between room rentals for dinners or shows versus events where there is action taking place and the possibility of someone getting hurt can occur. Agreements and rentals for rooms will not require Board review and approval. Events that include concessions, ticket sales, and action events (such as a rodeo or MotoCross) will require Board approval prior to the event being confirmed.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to approve the contracts and agreements as presented, and make these contracts and agreements a part of the Board minutes.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Robert Foster, Fifth District	<u>YES</u>

See Exhibit J.2.b.

**c. Atmos Gas Bill Resolution**

County Administrator Andrea Pettigrew stated Atmos has come back to state they had a second system to check the gas usage before the County took ownership and have since adjusted the bills. She thanked Mrs. Lynchard and Supervisor Caldwell for staying on this, and confirmed that Fulwood Construction would be paying this bill.

See Exhibit J.2.c.

**3. Court Appointments**

**a. Chancery – Appointment of Facilitator – Law Firm of James D. Franks**

Supervisor Mark Gardner made the motion and Supervisor Jessie Medlin seconded the motion to approve Judge Percy L. Lynchard’s order of Chancery Appointment of Facilitator, James D. Franks.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>ABSENT</u>
Supervisor Robert Foster, Fifth District	<u>YES</u>

See Exhibit J.3.a.

**b. Chancery – Primary Public Guardian ad Litem – Honorable Debra Pace Branam**

Supervisor Mark Gardner made the motion and Supervisor Jessie Medlin seconded the motion to approve Judge Percy L. Lynchard’s order of Chancery Primary Public Guardian ad Litem, Honorable Debra Pace Branam.

  
J.M.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>ABSENT</u>
Supervisor Robert Foster, Fifth District	<u>YES</u>

See Exhibit J.3.b.

**c. Circuit Court – Part-Time Public Defender**

Supervisor Mark Gardner made the motion and Supervisor Jessie Medlin seconded the motion to approve Judge Gerald W. Chatham’s order of Circuit Court Part-Time Public Defender, Mack-Arthur Turner.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>ABSENT</u>
Supervisor Robert Foster, Fifth District	<u>YES</u>

See Exhibit J.3.c.

**4. Sheriff’s Office – Proposals to Hire a Cleaning Service**

- a. Sheriff’s Administration Office**
- b. SID Office**
- c. ICAC Office**
- d. Visitation Area at the Adult Detention Center**

These items were removed from the Agenda.

**5. Office of Finance and Accounting**

**a. Claims Docket – MS Code 19-13-31**

Finance Director Aimee Claire Holder presented the Claims Docket, according to *MS Code Section 19-13-31*. Mrs. Holder provided invoice documentation to answer questions from the Board.

In accordance with Section *19-13-31* and Section *19-11-23* of the Mississippi Code Annotated, Supervisor Mark Gardner made the motion and Supervisor Jessie Medlin seconded the motion to approve the claims docket and to authorize the Chancery Clerk to pay all bills, less \$453.70 as notated on page 53 for the Sheriff’s Office – Parts and Labor to fix S&R Hondas at Olive Branch Motors, LLC.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>

  
J.M.

Supervisor Robert Foster, Fifth District YES

Supervisor Ray Denison made the motion and Supervisor Jessie Medlin seconded the motion to approve the \$453.70 as notated on page 53 for the Sheriff's Office – Parts and Labor to fix S&R Hondas at Olive Branch Motors, LLC.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>RECUSED</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Robert Foster, Fifth District	<u>YES</u>

**See Exhibit J.5.a.**

**b. Budget Amendments – MS Code 19-11-19**

Mrs. Holder asked the Board if they had any questions about the budget amendments.

Supervisor Mark Gardner made the motion and Supervisor Jessie Medlin seconded the motion to approve the budget amendments as presented.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Robert Foster, Fifth District	<u>YES</u>

**See Exhibit J.5.b.**

**1) Burns Cooley Dennis, Inc. – Construction Soil Testing**

Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to approve the payment of the Burns Cooley Dennis, Inc. bill for Construction Soil Testing for the Starlanding Safe Room Project.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Robert Foster, Fifth District	<u>YES</u>

**See Exhibit J.5.b.1.**

**c. Preliminary Inventory Disposition – Road Department**

Mrs. Holder presented preliminary inventory disposition from the Road Department. She stated the Road Department has two air compressors to sell at auction.

  
J.M.

2026 Preliminary Disposition: Items										
DEPT NAME: Road										DEPT #: 300
ASSET #	DESCRIPTION	SERIAL #	ISSUE/REASON FOR DISPOSAL	Y 4 A C O	C A T	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED OF BY	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL
02540-17-45777	INGERSOL RAND AIR COMPRESSOR	CBV449067	NO LONGER WORKS	16	2K	CENTRAL				
02540-17-45790	KOHLER AIR COMPRESSOR	CBV460481	NO LONGER WORKS	17	2K	CENTRAL				

Inventory Clerk Information		
<i>Kim Northcutt</i> Department Director Kim Northcutt Print Name	Monday, January 5, 2026	Preliminary Present to BOS
	Date of Preliminary Submission	<b>Tuesday, January 20, 2026</b>
Department Director Keith Pearson Print Name	Date of Final Submission	Final Present to BOS
	Inventory Control Clerk	Date Inventory Disposed in Munis
		Date BOS Final Minutes Attached

Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to approve the Preliminary Inventory Disposition for the Road Department and authorize the Board President to sign.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Robert Foster, Fifth District	<u>YES</u>

See Exhibit J.5.c.

**d. Fiscal Year 2025 Audit Engagement Letter – Bridgers – Board President and Chancery Clerk to Sign**

Mrs. Holder stated she received the Fiscal Year 2025 Audit Engagement Letter from Bridgers and asked the Board to review, approve and authorize the Board President and Chancery Clerk to sign.

Supervisor Lee Caldwell made the motion and Supervisor Mark Gardner seconded the motion to accept and approve the Fiscal Year 2025 Audit Engagement Letter from Bridgers, and authorize the Board President to sign.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Robert Foster, Fifth District	<u>YES</u>

See Exhibit J.5.d.

**6. Office of Procurement**

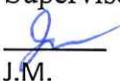
**a. Request to Increase Two Quote Limit on P-Card Purchases**

Director of Administration and Procurement Lynn Ford requested to increase the requirement of having a two quote limit on procurement cards to \$2,500 purchases to align with the Board's purchasing policy.

Supervisor Mark Gardner made the motion and Supervisor Ray Denison seconded the motion to approve the request to increase the two quote limit on procurement card purchases to \$2,500.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>

  
J.M.

Supervisor Lee Caldwell, Fourth District YES  
Supervisor Robert Foster, Fifth District YES

See Exhibit J.6.a.

**b. Facilities – Purchase Over \$25,000 – Boiler Replacement**

Mrs. Ford stated Facilities submitted a request to replace the second boiler at the jail. She received two quotes for the boiler replacement:

- 1) Upchurch – \$99,979.00
- 2) OSB – \$60,000.00

Mrs. Ford recommended the Board approve the purchase from OSB for \$60,000.00.

Supervisor Mark Gardner made the motion and Supervisor Ray Denison seconded the motion to approve and authorize the purchase of the boiler replacement from OSB for \$60,000.00 and authorize the Clerk to write the check.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District YES  
Supervisor Mark Gardner, Second District YES  
Supervisor Ray Denison, Third District YES  
Supervisor Lee Caldwell, Fourth District YES  
Supervisor Robert Foster, Fifth District YES

See Exhibit J.6.b.

**c. Sheriff’s Office – Purchase Over \$25,000 – Vehicle**

Mrs. Ford stated the Sheriff’s Office submitted a request to purchase a vehicle for undercover use. She received two quotes for purchase of this vehicle:

- 1) Chuck Hutton – \$42,000.99
- 2) Wolfchase – \$44,223.73

Mrs. Ford recommended the Board approve the purchase from Chuck Hutton for \$42,000.99.

Supervisor Mark Gardner made the motion and Supervisor Ray Denison seconded the motion to approve and authorize the purchase of the vehicle from Chuck Hutton for \$42,000.99 for undercover use and authorize the Clerk to write the check.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District YES  
Supervisor Mark Gardner, Second District YES  
Supervisor Ray Denison, Third District YES  
Supervisor Lee Caldwell, Fourth District YES  
Supervisor Robert Foster, Fifth District YES

See Exhibit J.6.c.

**d. EMA – Purchase Over \$25,000 – Motorola for New Tower**

Mrs. Ford stated EMA has submitted a request to pay Motorola Solutions \$480,979 for equipment and installation of radio equipment for the new 911 tower on the west side of the County. She stated this expense is part of Bid File # 24-265-001.

Supervisor Mark Gardner made the motion and Supervisor Jessie Medlin seconded the motion to approve and authorize the payment to Motorola Solutions for \$480,979.00 as part of Bid File # 24-265-001 for equipment and installation of radio equipment for the new 911 tower and authorize the Clerk to write the check.

  
J.M.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Robert Foster, Fifth District	<u>YES</u>

See Exhibit J.6.d.

**e. Notice to Proceed for Landers Bid 05-A-R – Signature Requested**

Mrs. Ford stated that at the request and consent of the Owner, AERC issued a Notice to Proceed for Landers Expansion BP-05 building, for the contract established as of January 5, 2026. As stated in the bid form and contract documents, the portion of the project shall be substantially complete within seven hundred five (705) calendar days, plus any time extensions as determined or required.

Supervisor Ray Denison made the motion and Supervisor Mark Gardner seconded the motion to approve and authorize the Board President to sign the Notice to Proceed for Landers Expansion BP-05.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Robert Foster, Fifth District	<u>YES</u>

See Exhibit J.6.e.

**f. Bids Under Advisement – Recommendation to Award Bids**

**1. Bid File # 26-510-003 – Purchase & Installation of Agri-Education Center Standby Generator**

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to table the award recommendation for Bid File # 26-510-003 – Purchase & Installation of Agri-Education Center Standby Generator.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Robert Foster, Fifth District	<u>YES</u>

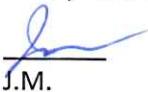
See Exhibit J.6.f.1.

**g. Emergency Purchases**

**1) Road Department – Myfis Jr. Services**

Mrs. Ford stated the Road Department received additional invoices from Myfis Jr. Services from the storm event in May 2025. She stated that the Road Department has confirmed the call outs to the locations on the dates provided, with the total amount being \$30,476.00 owed. This should be the last of the invoices that were not submitted. Below is the breakdown of invoices and dates:

- 1) Invoice 2459 for \$2,410.00 on 07/22/2025
- 2) Invoice 2464 for \$2,315.00 on 07/23/2025
- 3) Invoice 2467 for \$1,840.00 on 07/23/2025

  
J.M.

- 4) Invoice 2471 for \$2,165.00 on 07/22/2025
- 5) Invoice 2473 for \$2,470.00 on 08/18/2025
- 6) Invoice 2476 for \$2,252.00 on 09/08/2025
- 7) Invoice 2478 for \$2,168.00 on 07/28/2025
- 8) Invoice 2477 for \$2,380.00 on 08/19/2025
- 9) Invoice 2479 for \$1,830.00 on 08/21/2025
- 10) Invoice 2481 for \$2,034.00 on 08/23/2025
- 11) Invoice 2480 for \$2,050.00 on 08/23/2025
- 12) Invoice 2485 for \$2,072.00 on 08/24/2025
- 13) Invoice 2486 for \$1,080.00 on 08/21/2025
- 14) Invoice 2484 for \$2,100.00 on 08/23/2025
- 15) Invoice 2487 for \$1,310.00 on 08/22/2025

Mrs. Ford requested approval for the emergency purchases and authorization for the Clerk to write the check for \$30,476.00.

Supervisor Mark Gardner made the motion and Supervisor Robert Foster seconded the motion to approve and authorize the payment to Myfis Jr Services for all invoices as emergency purchases from the May 2025 storm event finding the use of contract services was necessary for the health and safety of the citizens, and authorize the Clerk to write the check.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Robert Foster, Fifth District	<u>YES</u>

See Exhibit J.6.g.1.

**2) Adult Detention Center – Water Main Break – Make a Part of the Board Minutes**

Mrs. Ford stated there was a main water line break at the jail, and would need this emergency purchase to OSB Services be spread across the board minutes. She requested approval for the emergency purchase to get the water main fixed. She stated the invoices will be presented at the next Board meeting.

Supervisor Jessie Medlin made the motion and Supervisor Ray Denison seconded the motion to approve and authorize the emergency purchase to OSB Services to fix the water main break at the Adult Detention Center and authorize the Clerk to Write the Check.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>ABSENT</u>
Supervisor Robert Foster, Fifth District	<u>YES</u>

**h. Permission to Seek Space Planning Services**

Mrs. Pettigrew stated she would like to hire a space planner to use the County’s office spaces more efficiently and effectively. She requested permission to seek more information and obtain quotes to have some planners scope the office areas in order to draft plans.

Supervisor Robert Foster made the motion and Supervisor Mark Gardner seconded the motion to approve the request to obtain quotes and organize a plan for office renovations and space considerations.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
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J.M.

Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Robert Foster, Fifth District	<u>YES</u>

**i. Repairs to Padded Cell at Jail**

Mrs. Ford stated Marathon Engineering Corporation completed repairs for the padded cell at the jail in 2024. The floor has been damaged and the cost to repair is \$4,461.00. She stated the only quote available was from Marathon as the original installer. She stated Facilities would also like to purchase the repair kit in the amount of \$765.00 from Marathon. She requested approval for these purchases of \$4,461.00 and \$765.00 from Marathon Engineering Corporation.

Supervisor Mark Gardner made the motion and Supervisor Jessie Medlin seconded the motion to approve the purchase from Marathon Engineering Corporation for the repairs of the padded cell for \$4,461.00 and for the repair kit for \$765.00, finding Marathon Engineering to be the original installer, and authorize the Clerk to write the check.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Robert Foster, Fifth District	<u>YES</u>

See Exhibit J.6.i.

**j. Documents for EOC Network Bid – Signature Requested**

Mrs. Ford stated the documents for the EOC Network Bid with Howard Technologies Solutions complies with all specifications of the bid, and these are listed on their contract forms. She requested approval of the documents for the EOC Network Bid, and authorization for the Board President to sign.

Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to approve the documents for the EOC Network Bid with Howard Technologies Solutions, finding them to be in compliance with the bid specifications, and authorize the Board President to sign.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Robert Foster, Fifth District	<u>YES</u>

See Exhibit J.6.j.

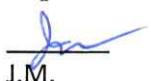
**7. Contract Administration**

**a. Sheriff’s Office – Interactive Data, LLC**

Supervisor Lee Caldwell made the motion and Supervisor Mark Gardner seconded the motion to approve the Sheriff’s Office Interactive Data, LLC agreement and authorize the Board President to sign.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>

  
J.M.

Supervisor Robert Foster, Fifth District YES

See Exhibit J.7.a.

**8. Human Resources**

**a. Request to Increase Random Drug Testing Pool**

Director of Human Resources Mallory House stated current random drug testing pool consists of EMA, EMS, Environmental Services, and Road Department staff. She requested to increase the testing pool to include Agri-Education, Animal Shelter/Control, Community Resources, Facilities Management, Planning Department and all who drive a county vehicle on a regular basis. She stated this is reviewed and updated quarterly. She asked the Board to approve of this increase of random drug testing pool.

Supervisor Mark Gardner made the motion and Supervisor Ray Denison seconded the motion to accept and approve the increase of random drug testing pool.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Robert Foster, Fifth District	<u>YES</u>

See Exhibit J.8.a.

**b. Coverage Disclosure – March 1, 2026 – Signature Requested**

Director of Human Resources Mallory House stated the County needs MedBen to follow the medical plan as it was intended to be followed. She states this coverage disclosure ensures the County remains compliant with ACA regulations. She requested the Board approve this coverage disclosure to be effective March 1, 2026, and asked for authorization of Board President Signature.

Supervisor Robert Foster made the motion and Supervisor Lee Caldwell seconded the motion to accept and approve the coverage disclosure to be effective March 1, 2026, and authorize the Board President to sign.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Robert Foster, Fifth District	<u>YES</u>

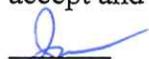
See Exhibit J.8.b.

**9. Road Department**

**a. 2026 Road Conditions Affidavits – Signatures Requested**

Road Manager Robert Jarman thanked the Board for inspecting all roads, and requested signatures from all Board members to sign the affidavits of inspection for the county road conditions. He stated this confirms that the Desoto County Supervisors have assessed the roads in unincorporated Desoto County, and that all accept the conditions. He requested approval of the 2026 Road Conditions Affidavits and authorization for the Board members to sign, and to make a part of the Board minutes.

Supervisor Jessie Medlin made the motion and Supervisor Robert Foster seconded the motion to accept and approve the 2026 Road Conditions Affidavits, authorize the Board members to sign

  
J.M.

and to make the 2026 Road Conditions Affidavits a part of the Board minutes.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Robert Foster, Fifth District	<u>YES</u>

See Exhibit J.9.a.

**b. 2026 Official Road Register and Map**

Mr. Jarman stated the County has to accept the official road register and map each year, to include any and all additions and changes made, and to make these a part of the Board minutes. He requested the Board of Supervisors adopt the 2026 Official Road Register and Map.

Supervisor Lee Caldwell made the motion and Supervisor Robert Foster seconded the motion to accept and approve the 2026 Official Road Register and Map, as presented.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Robert Foster, Fifth District	<u>YES</u>

See Exhibit J.9.b.

**10. Facilities – Desoto County Courthouse Renovations Change Order 1 – Signature Requested**

Architect Justin Zahner stated the Desoto County Courthouse renovations change order # 1 reflected the need to increase the contract time by 29 days. He stated this changes the date of substantial completion to April 1, 2026. He requested Board approval for this change order.

Supervisor Lee Caldwell requested that Mr. Zahner send the committee and Board an updated list of renovation projects and their respective costs to date, to include future costs of projects. Mr. Zahner committed to getting those updates to the Board and Committee.

Supervisor Mark Gardner made the motion and Supervisor Jessie Medlin seconded the motion to accept and approve the Desoto County Courthouse Renovations Change Order # 1 for increased time of 29 days, and authorize the Board President to sign.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Robert Foster, Fifth District	<u>YES</u>

See Exhibit J.10.

**11. Discussion on Archival Fees**

Chancery Clerk Misty Heffner stated this has been brought forward for Chancery to consider, but from the benefit Mississippi Department of Archives and History (MDAH) is giving the County now, she didn't know if adding that additional \$1.00 fee is something the County would want to do now.

  
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J.M.

Supervisor Denison stated that he personally did not want to charge the taxpayers the additional \$1.00 fee. Mrs. Heffner stated she was not sure there was a benefit to doing so.

No Board Action Necessary.

**12. Committee Reports**

- a. **Fire/EMA Committee** – This agenda item was moved to Executive Session
- b. **Agri-Education Committee – Bridge** – This agenda item was tabled
- c. **Managers’ Meeting**

County Administrator Andrea Pettigrew stated that she met with the managers and they had a great meeting, where they talked about the importance of communication, identified their needs, discussed software issues and wishes, and she appreciated Mr. Jarman for joining them. She stated she would like to have elected officials who have county employees present at the next managers’ meeting, in order to ensure all are aware that when accidents or wrecks occur, they must report those to insurance and HR right away. She discussed expectations moving forward and wanted to stop things that come in after deadlines. She stated she would like to share the Records and Retention Schedule with the Board and would like for the County to adopt that schedule, as she believes too much information and data is maintained for longer than it is required, per state law. She stated they discussed the interview process and grants applications process, and informed the team that the auditors are present. Mrs. Pettigrew stated she plans to meet with each department to discuss challenges and concerns, if any, and reminded her team that communication is key.

See Exhibit J.12.c.

**13. Board Attorney – Request Permission to Review Lease Agreements**

Board Attorney Adam Emerson stated he is not certain that the lease has been canceled at the Crisis Center and also needs to review the lease agreements for the Agri-Center and NRCS. He requested Board approval to review and begin work on lease agreements, as needed.

Supervisor Mark Gardner made the motion and Supervisor Jessie Medlin seconded the motion to authorize Board Attorney to review and begin work on any lease agreements, as required.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>ABSENT</u>
Supervisor Robert Foster, Fifth District	<u>YES</u>

**14. Request to Travel – Adobe Government Innovation Forum – February 5<sup>th</sup>**

Community Resources Director Christie Barclay stated the Adobe Government Innovation Forum is set for February 5, 2026 in Washington, D.C.

Supervisor Jessie Medlin made the motion and Supervisor Ray Denison seconded the motion to approve the Community Resources Director to travel.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>ABSENT</u>
Supervisor Robert Foster, Fifth District	<u>YES</u>

  
J.M.

**15. Update on Crisis Center**

Andrew Adams stated a drain pipe was identified that has been abandoned and needs to be partially removed because it is in the way of the new courtroom footing/slab; and that the funds will be used from contingency. He stated the amount to approve from contingency funds is \$21,489.28 that will be used to remove the pipe from the slab, continue 5 feet out from the slab, and cap off the pipe. Mr. Adams also asked for an extension of 21 days be added to the contract.

Mr. Madero stated they had funds leftover from framing that was not needed, and moved those monies to contingency. Mr. Adams stated he will get the contingency log updated.

Supervisor Jessie Medlin made the motion and Supervisor Mark Gardner seconded the motion to approve the Change Order in the amount of \$21,489.28 to remove the abandoned drainage pipe from under the slab and five feet away from the slab, cap the pipe, and give a 21-day extension on the contract.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Robert Foster, Fifth District	<u>YES</u>

Mr. Adams also noted that the framing did not catch after some of the demo and they needed to add an LBL beam to help support the roof trusses at a cost of \$2,340.71 that will also come from contingency.

Supervisor Ray Denison made the motion and Supervisor Mark Gardner seconded the motion to approve the change order in the amount of \$2,340.71 to add an LBL beam to help support the roof trusses.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Robert Foster, Fifth District	<u>YES</u>

**See Exhibit J.15.**

**K. PLANNING**

**1. FINAL**

- a. Pine Ridge 1<sup>st</sup> Revision to Lot 21 (SUB-008052-2025)** - Application is for final subdivision of 2 lots on 4.89 acres. Identified as parcel # 305305040 0002100, located on the east side of Louise Rd. and south of Byhalia Rd. in Section 5, Township 3, Range 5 and is zoned A. (District 1)  
**Applicant: Maria Alvarado/Shea Skeen**

Mr. Hopkins presented the Pine Ridge 1<sup>st</sup> Revision to Lot 21 application for final subdivision of 2 lots on 4.89 acres. Maria Alvarado was present to represent the application.

Mr. Hopkins stated the existing home will stay and the applicant wants to build a separate home in the back. Supervisor Medlin asked Ms. Alvarado if she had spoken to her neighbor. Ms. Alvarado stated the neighbor had no issues with her dividing her lot but wanted a letter from the County explaining how she wants the property divided.

  
J.M.

Supervisor Medlin stated the owner of Lot 20 would be deemed the affected party and they would need to sign the revised plat before a building permit can be applied for.

Supervisor Denison asked if the new house would sit on the 1.5 acre lot. Ms. Hendricks stated the new house would sit on the 1.5 acre lot for the daughter of Ms. Alvarado.

Supervisor Medlin made a Motion to approve the Pine Ridge 1<sup>st</sup> Revision to Lot 21 application for final subdivision of 2 lots on 4.89 acres finding the owner of Lot 20 to be the only adversely affected property owner. The Board also authorized Planning staff to write a letter to the owner of Lot 20 to explain the need for their signature on the plat.

**THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:**

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	YES
SECOND DISTRICT SUPERVISOR, MARK GARDNER	YES
THIRD DISTRICT SUPERVISOR, RAY DENISON	YES
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	ABSENT
FIFTH DISTRICT SUPERVISOR, ROBERT FOSTER	YES

**2. MINOR LOT**

- a. **Wade Minor Lot (SUB-008048-2025)** – Application is for final subdivision approval of 2 lots on 4.00 acres out of 18.77 acres. Subject property is located on the south side of Fairview Road and east of I-269, identified as parcel # 205833000 0000710 in Section 33, Township 2, Range 5 and is zoned A. (District 1)  
**Applicant: Tony Wade/ Bob Farley**

Mr. Hopkins presented the Wade Minor Lot application for final subdivision approval of 2 lots on 4.00 acres out of 18.77. Bob Farley and Tony Wade were present to represent the application.

Supervisor Medlin asked how wide the easement is. Mr. Farley stated the easement is 50 feet wide. Supervisor Medlin asked about a turnaround. Mr. Farley stated the turnaround was about 40 feet wide.

Supervisor Gardner asked where residents would put their garbage. Mr. Farley stated the garbage would be placed at the edge of Fairview Road.

Mr. Jarman stated he suggested the applicant speak with Fire to make sure a fire truck will be able to go down the easement and have room to turn around.

Supervisor Medlin asked how many people will use the easement. Mr. Farley stated the easement will be used by Tony Wade and the two lots that are being created.

Supervisor Medlin made a Motion and Supervisor Gardner seconded the Motion to approve the Wade Minor Lot application for final subdivision approval of 2 lots on 4.00 acres out of 18.77 acres based on the applicant contacting fire about the turnaround requirement for the easement.

**THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:**

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	YES
SECOND DISTRICT SUPERVISOR, MARK GARDNER	YES

  
J.M.

THIRD DISTRICT SUPERVISOR, RAY DENISON	YES
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	ABSENT
FIFTH DISTRICT SUPERVISOR, ROBERT FOSTER	YES

- b. Saybrook 1<sup>st</sup> Revision and Flinn 1<sup>st</sup> Revision of Lot 1 (SUB-008050-2025) –**  
 Application is for final subdivision approval of 4 lots on 22.46 acres. Subject property is located on the east side of Belmont Road and south of Savage Road, identified as parcel # 307931020 0000100, 307931020 0000101, 307931020 0000200, and 307931030 0000100 in Section 31, Township 3, Range 7 and is zoned A. (District 5)  
**Applicant: Michael Klappholz**

Mr. Hopkins presented the Saybrook 1<sup>st</sup> Revision and Flinn 1<sup>st</sup> Revision of Lot 1 subdivision application for the final approval of 4 lots on 22.46 acres. Michael Klappholz was present to represent the application.

Mr. Klappholz stated he wanted to cut out a lot for his daughter to build and clean up property lines.

Supervisor Foster made a Motion and Supervisor Medlin seconded the Motion to approve the Saybrook 1<sup>st</sup> Revision and Flinn 1<sup>st</sup> Revision of Lot 1 application for final subdivision approval of 4 lots on 22.46 acres based on there being a note on the plat establishing who is responsible for maintaining the easement and the applicant contacting fire about the turnaround requirement for the easement.

**THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:**

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	YES
SECOND DISTRICT SUPERVISOR, MARK GARDNER	YES
THIRD DISTRICT SUPERVISOR, RAY DENISON	YES
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	ABSENT
FIFTH DISTRICT SUPERVISOR, ROBERT FOSTER	YES

**3. CONSENT**

- a. Jonathan Webb Minor Lot (SUB-008053-2026) –** Application is for final subdivision approval of 4 lots on 8.03 acres. Subject property is located on the east side of Douglas Rd. and north of Byhalia Rd., identified as parcel # 207834000 0002302 in Section 34, Township 2, Range 7 and is zoned A-R. (District 5)  
**Applicant: Jonathan Webb**

Mr. Hopkins presented the Jonathan Webb Minor Lot application for final approval of 4 lots on 8.03 acres. Jonathan Webb was present to represent the application.

Mr. Webb stated he wanted to subdivide the property for his family to build.

Supervisor Foster made a Motion and Supervisor Denison seconded the Motion to approve the Jonathan Webb Minor Lot application for final subdivision of 4 lots on 8.03 acres.

**THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:**

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	YES
SECOND DISTRICT SUPERVISOR, MARK GARDNER	YES
THIRD DISTRICT SUPERVISOR, RAY DENISON	YES
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	ABSENT
FIFTH DISTRICT SUPERVISOR, ROBERT FOSTER	YES

b. **James W. Sturkie Minor Lot (SUB-008054-2026)** – Application is for final subdivision of 1 lot on 2.00 acres out of 26.88 acres. Subject property is located on the south side of Stateline Rd. and east of Hwy 61, identified as parcel # 109623000 0000200 in Section 23, Township 1, Range 9 and is zoned A-R. (District 3)  
**Applicant: Everette West**

Mr. Hopkins presented the James W. Sturkie Minor Lot application for final subdivision of 1 lot on 2.00 acres out of 26.88 acres.

Supervisor Denison made a Motion and Supervisor Gardner seconded the Motion to approve the James W. Sturkie Minor Lot application for final subdivision of 1 lot on 2.00 acres out of 26.88 acres.

**THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:**

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	YES
SECOND DISTRICT SUPERVISOR, MARK GARDNER	YES
THIRD DISTRICT SUPERVISOR, RAY DENISON	YES
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	ABSENT
FIFTH DISTRICT SUPERVISOR, ROBERT FOSTER	YES

4. **OTHER**

**a. Wilson Estate Vacate Plat**

Mr. Hopkins stated the owner of all lots in the Wilson Estate 4 Lot Minor Lot subdivision are requesting to vacate the subdivision.

Mr. Hopkins stated all 4 lots are owned by Wanda Gordon and she wants to combine all lots back into one lot because her family no longer wants to move to the area and build.

Supervisor Denison made a Motion and Supervisor Medlin seconded the Motion to vacate the Wilson Estate 4 Lot Minor Lot subdivision.

**THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:**

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	YES
SECOND DISTRICT SUPERVISOR, MARK GARDNER	YES

  
 J.M.

<b>THIRD DISTRICT SUPERVISOR, RAY DENISON</b>	<b>YES</b>
<b>FOURTH DISTRICT SUPERVISOR, LEE CALDWELL</b>	<b>ABSENT</b>
<b>FIFTH DISTRICT SUPERVISOR, ROBERT FOSTER</b>	<b>YES</b>

**b. Refund Request- Canter Power Systems**

Mr. Hopkins presented the refund request by Canter Power Systems in the amount of \$70.00 for a mechanical permit at 4651 Sunset Road. The applicant is no longer doing the work.

Supervisor Medlin made a Motion and Supervisor Denison seconded the Motion to approve the refund request by Canter Power Systems in the amount of \$70.00 for a mechanical permit at 4651 Sunset Road to include authorization for the clerk to write the check.

**THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:**

<b>FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN</b>	<b>YES</b>
<b>SECOND DISTRICT SUPERVISOR, MARK GARDNER</b>	<b>YES</b>
<b>THIRD DISTRICT SUPERVISOR, RAY DENISON</b>	<b>YES</b>
<b>FOURTH DISTRICT SUPERVISOR, LEE CALDWELL</b>	<b>ABSENT</b>
<b>FIFTH DISTRICT SUPERVISOR, ROBERT FOSTER</b>	<b>YES</b>

**c. Refund Request- Choate's**

Mr. Hopkins presented the refund request by Choate's Heating Air & Plumbing in the amount of \$30 for an electrical permit and \$34 for a plumbing permit at 5708 Kaitlyn Dr. The property is in the Town of Walls.

Supervisor Denison made a Motion and Supervisor Gardner seconded the Motion to approve the refund request by Choate's Heating Air & Plumbing in the amount of \$30 for an electrical permit and \$34 for a plumbing permit at 5708 Kaitlyn Dr. to include authorization for the clerk to write the check.

**THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:**

<b>FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN</b>	<b>YES</b>
<b>SECOND DISTRICT SUPERVISOR, MARK GARDNER</b>	<b>YES</b>
<b>THIRD DISTRICT SUPERVISOR, RAY DENISON</b>	<b>YES</b>
<b>FOURTH DISTRICT SUPERVISOR, LEE CALDWELL</b>	<b>ABSENT</b>
<b>FIFTH DISTRICT SUPERVISOR, ROBERT FOSTER</b>	<b>YES</b>

**L. EXECUTIVE**

  
J.M.

The executive session portion of these minutes is recorded under the portion of the minutes called "Executive Session".

Supervisor Jessie Medlin made the motion and Supervisor Ray Denison seconded the motion to adjourn until Monday, February 02, 2026 at 9:00 a.m.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Robert Foster, Fifth District	<u>YES</u>

THIS the 2<sup>nd</sup> day of February, 2026, these minutes have been read and approved by the DeSoto County Board of Supervisors.

  
\_\_\_\_\_  
Jessie Medlin, President  
DeSoto County Board of Supervisors