

DESOTO COUNTY BOARD OF SUPERVISORS
Office of Procurement
365 Loshier Street, Suite 300
Hernando, MS 38632

ADDENDUM 2

Bid Name: RFP Space Planning Service for Administration Building & County Courthouse
Addendum Date: March 19, 2026

The purpose of this addendum is to provide clarification on the request for proposal for space planning service for Administration building and County Courthouse. Included in this addendum is answers to the following questions.

- 1. What specific “green building standards” are you concerned with in regard to your technology infrastructure (listed under item#2 Scope of Services? Can you please define the concern?**

Answer: Desoto County IT Copper Cabling Standards

Cabling:

The bidder will provide and install **PLENUM GREEN Jacket CAT6 Cable** for all horizontal station requirements. All cables should include a 20-foot service loop in the ceiling or rafters at the station, and a 10-foot service loop at the wiring closet if still within the 295-foot maximum length. All Category 6 UTP cables should be installed in cable tray and/or J-Hooks which will be furnished and installed by the vendor. Any outdoor Cat6 data runs should be in conduit. Any new conduit paths will be furnished and installed by the vendor. All cabling for patch panel to switch configuration will be furnished by the vendor with Panduit (**UTP28SP1BL**) 1-foot or (**UTP28SP6INBL**) 6-inch CAT6 patch cables. Cables must be tested and results submitted when complete.

Faceplate Mounting and Termination Requirements

All Cat6 UTP cables should be terminated with Panduit (**CJ688TGBL**) Mini-Com TX6 PLUS UTP Jack Modules following the t568-B termination configuration. For new faceplates, jacks should be housed within Panduit (**CFPSL4WHY**) White Sloped Mini-Com Classic Series Faceplates equipped with associated blanks (**CMBWH-X**) in wall locations. If surface boxes are used, cables should be mounted & terminated by Panduit (**CBX1WH-A**) Mini-Com Surface Mount 1 Port Boxes. All terminated drops will require Panduit (**UTP28SP10BL**) 10-foot CAT6 Patch Cables.

Patch Panel Termination Requirements

Floor Standing Cabinets and Racks:

All CAT6 UTP Data cables should be terminated with Panduit (**CJ688TGBL**) Mini-Com TX6 PLUS UTP Jack Modules following the 568-B termination configuration. All jacks should be housed in Panduit (**CPPL48WBLY**) MINI-COM Modular Faceplate 48-Port Patch Panels or Panduit (**CPPL24WBLY**) MINI-COM Modular Faceplate 24-Port Patch Panels.

Cable Labeling Requirements:

The labeling itself should be of a permanent nature (indelible ink), machine printed (not handwritten), and be plainly visible with 3/16-inch high characters on the faceplates and the patch panels. Also provide labels with 1/8-inch high characters on each cable inside the receptacle at the work area and in the IDF at the point of termination. Standard label will be "closet – 3 digit number" (i.e. MDF – 101); main closet will be MDF, all intermediate closets will be IDF with increment of 1 for each additional IDF (i.e. IDF, IDF2, IDF3). First floor jacks shall be 101-199, second floor jacks 201-299, and third floor jacks 301-399.

Desoto County IT Fiber Cabling Standards**Cabling:**

The bidder will provide and install fiber per specs for the bid job. All fiber should include a 20-foot service loop at each end in the ceiling or rafters above the MDF/IDF wiring closet. All fiber should be installed in cable tray and/or J-Hooks which will be furnished and installed by the vendor. Fiber should be installed in underground conduit when furnished inside the building. Any new conduit paths will be furnished and installed by the vendor. Cables must be tested and results submitted when complete.

Termination Requirements:

Fiber should be dressed into MDF/IDF wiring closets with D-Rings and ladder rack. All fiber strands should be terminated with Panduit (**FLCDSCBUY**) LC SM Connectors. Fiber should be in Panduit (**FAP12WBUDLCZ**) SM LC Coupler Panels. Coupler panel to be placed in Panduit (**FRME1U**) LIU. Fiber patch Panduit (**F92ERLNLNSNM003**) from LIU to DCMS switch.

Fiber Labeling Requirements:

Terminations to be plainly and visibly marked inside LIU

- 2. Will projects be one by one for individual offices in the County Administration and Courthouse Buildings (as implied under item #2 Scope of Services) or will they be grouped by floor or larger areas? Or is it case by case?**

Answer: The project will be case by case as not all offices will need the service.

- 3. Are there any other "Mississippi specific regulations (under item #3 Qualifications Requires) to be considered for these projects beyond the adopted building and fire codes of DeSoto County? Will there be specific Historic reviews related to the Courthouse work if spaces are not physically changed but rather only spatially optimized?**

Answer: There are no other Mississippi specific regulations to our knowledge. Archives & History will not be involved unless there are changes to the building itself.

4. **Related to item #4 Submission Requirements referencing cost proposals do you want to see lump sum amounts for each phase of each project or hourly rates for work performed for each phase of each project? How do you want it calculated given that we do not know the scope of work yet for each individual project? We just want to be sure that proposals can be considered in an “apples to apples” comparison and this clarity for how the work is to be quantified would be helpful. Do we simply describe how we will calculate fees for each type of work for each specific scope and do not actually provide hard costs since that will vary from scope to scope?**

Answer: An hourly rate based on the tasks identified in the bid such as the assessment phase, design phase, implementation phase. You can put in a lump sum for each phase as well, but that might not be a comparable rate in determining the award.

5. **Are the forms mentioned under item #4 Submission Requirements (non-collusion affidavit, conflict of interest,) already prepared for our use and could you provide them or do we need to create our own version of this information?**

Answer: A letter stating non-collusion or no conflict of interest will suffice.

6. **Please confirm if you will be able to provide plans/drawings for the County Administration Building as well as the County Courthouse Building? And documents for any other buildings known to be under consideration for future assessments, etc.?**

Answer: Plans are included in this addendum.

All vendors MUST return this signed addendum with your bid response acknowledging your receipt and understanding of same.

Company Name

Signature of Authorized Agent
